



KIVA No: _____ Project Name: _____

Reviewed by: _____ Phone Number: _____ Date: _____

The purpose of these guidelines is to offer comments on plans for a temporary placement of fill to be moved to a different location at a later time, not exceeding one (1) year.

This checklist serves to minimize redline comments on the check prints and to maintain consistency among plan reviewers on plans. Plan approval, issuing permits, and certain grading clearances depend on compliance with the comments made on the check prints and this checklist. The engineer of record shall satisfy themselves of the completeness and accuracy of the design.

Please return this checklist and the check prints with your next submittal. Discussion of redline comments on plans or this checklist should be directed to the plan reviewer listed above. Plan approvals are valid for a period of one (1) year from the date of the approval.

The following symbols are used to identify changes needed to the plans.

☒ REQUIRED ☐ O.K.

GENERAL INFORMATION

- A. **INTENT**
A stockpile permit is intended to allow a temporary storage of suitable fill material for future use in a construction project. Development Services may allow a property owner to store clean fill on private property if no adverse conditions will occur as a result of the placement.
Stockpile permits cannot be issued to permit earth fill to be temporarily stored for resale purposes.
- B. **AESTHETICS**
Where authorized, stockpiles must be placed to minimize nuisance to the public. Specifically, care must be taken to insure consideration is given to storm water drainage routing, dust control, safety, and aesthetic appearances.
- C. **CLOSURE**
Final disposition of a permitted stockpile must occur within 12 months. Performance bonds are required to insure lawful disposal. The permit may be finalized and the performance bond returned if the stockpiled fill is placed and compacted in an engineered fill, utilized as earthwork fill as part of a formal grading and drainage plan and permit, or hauled to a landfill or other permitted disposal site.

The following must be supplied with your request for a stockpile permit:

- [] A letter from the property owner authorizing placement of the material.
- [] Plans are to be shown on a 24" X 36" sheet with the following information:
- [] Address, legal description, and dimensions of the lot.
 - [] Dimensions and cross-sections of the proposed fill.
 - [] Existing topographic elevations on and adjacent to the property.
 - [] Source site for the stockpiled material.

- [] North arrow and bar scale.
- [] Vertical scale shall be 1" = 2' or 1" = 4'. Horizontal scale shall not be smaller than 1" = 40'. For major streets and cases of unusual topography or complex situations, where more detail is necessary, then the scale shall be 1" = 20'.
- [] Appropriate processing numbers including: KIVA #, CCPR or CSPR #, SDEV #, Building Log, Abandonment, and City Quarter Section in lower right corner.
- [] Blue Stake notification decal.
- [] Owner's name, address, telephone number and signature.
- [] Applicant's name, address, and phone number.
- [] Fill calculations in cubic yards.
- [] Three (3) plans signed by Arizona Registered Civil Engineer or Land Surveyor.
- [] The following notes will be placed on the site plan:
 - [] Stockpile material shall consist of clean earth fill free of construction debris, vegetation, and other deleterious material not suited for fills.
 - [] Stockpiles in excess of 4' in height must be fenced.
 - [] Maximum side slope for stockpiles 4' or less will be 1 ½ to 1 and 2 to 1 for stockpiles higher than 4'.
 - [] The stockpile will be lawfully disposed of within 12 months. Inspector will require a permit extension after 1 year.
 - [] This property is adjacent to the Phoenix Mountain Preserve, no disturbance of preserve property for access, grading, or other construction purposes will be allowed. The contractor is required to delineate the Mountain Preserve boundary with a fence, string-line, or other acceptable methods.
- [] Prior to picking up your permit, a performance bond based on \$2.00 per cubic yard of fill must be posted. The approved bond form is available at the permit counter on request.
- [] A haul permit is also required if the stockpiled material is to be in excess of 10,000 cubic yards. If this is the case, the haul permit must be obtained concurrently with the stockpile permit.
- [] This project is subject to the National Pollution Discharge Elimination System (NPDES) requirements for construction sites under the Environmental Protection Agency (EPA) General Permit for Arizona. Owners, developers, engineers, and/or contractors are required to prepare all documents required by this regulation, including but not limited to: SWMP, NOI, NOT. Copies of all requirements, forms, and guidance are available in the "Drainage Design Manual for Maricopa County Volume III Erosion Control" available at the Flood Control District, 2801 West Durango, Phoenix, AZ 85009, (602) 506-1501

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact the Development Services Department at (602) 262-7844 (voice) or (602) 534-5500 (TTY).

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